

Resolution 3605 Briefing

April 21, 2009

Background

- Resolution 3605 passed on August 26, 2008
 - Strengthened the Commission’s relationship with the Chief Executive Officer
 - Provided improved oversight of the Port’s capital construction programs
 - Clarified when and how staff members must gain the body’s approval on Port projects
 - Resolution required a “review in twelve (12) to eighteen (18) months after it enters into force...”

Implementation

- Ensure new Resolution understood and implemented:
 - Presentations to Port departmental working groups
 - Formation of a “Wizards” group for questions and issues involving implementation
 - Frequently Asked Questions (FAQ) web page on the Port’s Compass Page
 - Issues needing clarification or new language

Issues

- Adding a section on how to handle expense-funded goods and/or services purchases over \$200,000 in value
- Defining more clearly “Ordinary” Maintenance
- Replacing and clarifying the term “Authorized Budget Limits”
- Authorizing Sub-projects over \$200,000 that are within approved Projects

Issues

- Adding language needed on Small Works and Small Works Change Orders
- Adding language on Commission review or approval for “planning projects”
- Combining Section 6 on the administration of contracts and procurements with Section 7, covering personal, professional and purchased goods and services agreements.

Issues

- Increasing the level of purchased goods requiring Commission approval
- Defining more clearly the term “Best Bid” – a category not contained in the current state law
- Clarifying language on non-public works projects, for example our ICT projects

Next Steps

- Work with “Wizards” group on amendments to Resolution 3605
- Submit changes to Port Staff for review
- Submit changes to individual Commissioners for review
- Return to the Commission this summer for briefing on approved changes
- Return for approval of the amended Resolution